

Academic and Administrative Audit (AAA)

Period: 2023-24

Expert Committee Chairman and Members

Professor Sanjeev Kumar
CBLU, Bhiwani

&

Dr. Yasvir Singh
Principal
Janta Vidya Mandir Ganpat Rai
Rasiwasiya College,
Charkhi Dadri

Other Members

Principal
Govt. P.G. College, Charkhi
Dadri

&

**All the Members of College
IQAC**



Date of Audit: 04 July 2024
Internal Quality Assurance Cell (IQAC)
Govt. P.G. College, Charkhi Dadri

Performa for Academic & Administrative Audit of Govt. Colleges of Haryana
Section A

A. Basic Details:

Sr. No.	Required Information	Remark
1.	Name of College Website Email-id Phone No/Contact of Principal District Date of Establishment of College	Govt. P.G. College, Charkhi dadri http://gpgcchdadri.ac.in gpgcchdadri@gmail.com 9416339650 Charkhi Dadri 17-06-2021 (By DHE letter with Memo No. DHE-020005/20/2020-college-1-DHE(E-33380) dated:08/07/2021 (Annexure No. 1)
2.	NAAC Grade: Accredited (Valid status)/Non- accredited (Not-valid status) Grade with CGPA If not- valid status/non-accredited then progress of NAAC	Non- accredited (Not-valid status)
2.1	Name of IQAC Co-Ordinator Contact Details E- Mail-Id	Mrs. Rachna Devi 9467939264 rachnagoyet@gmail.com
3.	Type of College:	Co-education
4.	Having Own Building/Make-shift Building/Any Other	Make-Shift building
4.1	Financial Status	Grant-in-Aid/Government College,
5.	Name of Affiliated University	Chaudhary Bansi Lal University, Bhiwani (Letter Attached) (Annexure No.2)
6.	Names of Programmes Offered	Bachelor of Arts (B.A. Programme) Bachelor of Commerce (B.Com.) (Letter Attached) (Annexure No.2 & 3)
7.	Number of Teaching Faculty (Regular/SFS/Contractual/Extension/Adhoc)	(06 on Deputation from Other Colleges), (01 Extension Lecturer)(List Attached) (Annexure No.4)
8.	Number of Posts Sanctioned	Teaching Posts-22 Non- Teaching-25 (Annexure No.5)
9.	Number of Student Strength Boys Girls Transgender	(Total = 481), (Boys =407), (Girls=74) (List of Students in Academic Session 2023-24) (Annexure No.6)

	III. RESEARCH & INNOVATION/ EXTENSION ACTIVITIES:	
10	A. Number of Research Projects: Submitted/Ongoing/Completed (Major/Minor/Other)	Nil
	B. Total grants received: Utilization of funded projects: Yes/No/ Not applicable	Not applicable
11	Inter-institutional collaborations	Nil
	National collaborations	Nil
	International collaborations	Nil
12	IPR Cell Constituted: Yes/No	No
13	Record MoU(functional) during the academic year	Nil
14	Research & Development Cell Constituted: Yes/No	No
15	Publications:	Yes (Annexure No.7)
	1. Number of Paper Published:	3 List attached
	2. Number of Books with ISBN:	1 List attached
	3. Number of Publications-Referred & Indexed journals/SCI/Scopus	List attached
	4. Number of Sponsored/Funded Projects	Nil
	5. Number of Research Proposal: Submitted/ Ongoing/Completed	Nil
16	Seminar/Workshop proceedings: No. of publications	Nil
17	Record of extension activities/ collaboration activities maintained (documentation done properly) 19.1 NSS 19.2 Women Cell 19.3 Cultural Activities 19.4 Hobby Club 19.5 Sports Activities 19.6 Legal Literacy:	Yes, Maintained (Activity Registers of all the committees/Cells are attached) (Annexure No.8)
	IV. STUDENTS SUPPORT/ PROGRESSION:	
18	Awards/ Recognitions received at the National and International level by :	
	Faculty	0
	students	0
19	Number of students benefitted through scholarship schemes of govt.	153 students (Annexure No.9)
20	How many students have cleared civil services and defense services examination, NET/SLET/GATE & other competitive examination	00
21	Enrolment in Higher Education for higher studies: Department wise record maintained	Not applicable
22	Placement records maintained: Yes/No/Partially maintained	Yes 02 (Annexure No.9.A)
23	Alumni Association: Registered/Not Registered	Not Registered
	Record of regular meetings maintained/not maintained	
	Number of alumni	0
24	Best Practices: Any 02 1. Green Initiatives 2. Waste Management 3. Gender Sensitivity	1. Green Initiatives (Annexure No.9.B)

	4. Any other- Regularly Maintained	
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C. Administrative Audit:

V. Financial Management:

25	Balance Sheet/Cash Book(Grant/Fund) Maintained: Duly verified by Bursar: Yes/No/Incomplete	Yes, Complete in all senses (Annexure No. 10.A)
26	Budget Received (Sources): Yes/No	Budget received from Govt. and List Attached (Annexure No. 10.B)
27	Amount of budget received from various sources:	Rs. 45,57,000/-
28	If Budget Received: Utilized/Un-Utilized	Utilized: Rs. 20,92,358/- Un-utilized: Rs. 24,64,642/-

VI. Infrastructure/ Facilities:

29	Library:	
	1. No. of Books/ E-books	Books = 657 (As per Assesion register attached) (Annexure No. 11)
	2. No. of journals/E- journals(prescription):	Journals and e-Journals = 0
	3. Digital Lounge with Internet Facility:	No
	4. Software for Issuing/ Return of Books:	No
	5. Online Access to books/ E- journals: Records maintained of students & teachers:	No
	6. Institutional Membership:	No
30	IT Infrastructure: Sufficient/non-sufficient:	Not Sufficient
	1. Smart boards(Numbers)	No
	2. Projector	No
	3. Wi-Fi connectivity:	Yes (Annexure No. 12.A)
	4. Lease Line	No
	5. No. of Computers for students	21 (Annexure No. 12.B)
	6. Content development facilities	No

VII. Human Resource Development:

31	Staff Training organized for teaching & non-teaching:	No
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Academic Audit

I. TEACHING-LEARNING AND CURRICULAR ASPECTS:

A. Curricular Aspects:

1. Number of Departments with Name of Departments: (9) Nine Departments

- i. Department of History
- ii. Department of Geography
- iii. Department of Political Science
- iv. Department of Sociology
- v. Department of Economics
- vi. Department of Commerce
- vii. Department of Mathematics
- viii. Department of Hindi
- ix. Department of English

2. Implementation of Academic Calendar:

Yes (Academic Calendar for session 203-24 attached herewith (Annexure No. 13)

3. College activities register maintained: Yes

4. Value-added courses/ Skill based Training/ Ability enhancement courses (name with details): No

5. Maintenance of Students Attendance Register: Yes (Class Attendance Registers Submitted on record)

B. Teaching, Learning and Evaluation

6. Lesson/ Teaching Plan: Certificate enclosed with (an example)

7. Coverage of Syllabus (Department wise) average as per date of audit

8. Conduct of Internal Examinations: Yes (Annexure No. 14)

9. Result Analysis: (Results verified by results-committee is attached herewith)

(Annexure No. 15)

Result session 2022-23

Political Science

Sr. No	Class/ Semester	Number of Students Appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st Year 2 nd Semester	86	77	89.53%	NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester	92	79	85%	NA	-

Geography

Sr. No	Class/ Semester	Number of Students Appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st year 2 nd Semester	52	23	44.23%	NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester	60	21	35%	NA	-

Sociology

Sr. No	Class/ Semester	Number of Students Appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st Year 2 nd Semester	34	21	61.77%	NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester	38	24	63%	NA	-

Hindi

Sr. No	Class/ Semester	Number of Students Appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st Year 2 nd Semester	130	83	63.84%	NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester	137	61	44.52%	NA	-

Economics

Sr. No	Class/ Semester	Number of Students Appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st Year 2 nd Semester	9	9	100%	NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester	8	8	100%	NA	-

English

Sr. No	Class/ Semester	Number of Students Appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st Year 2 nd Semester				NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester				NA	-

10. Programme wise result:

Sr. No	Programme	Number of Students appeared	Number of Pass Students	College Pass Percentage	University Pass Percentage	Difference
1	BA 1 st Year 1 st Semester	NA	NA	NA	NA	-
2	BA 1 st year 2 nd Semester	137	133	97.08%	NA	-
3	BA 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
4	BA 2 nd Year 4 th Semester	145	137	94.48%	NA	-
5	BCom. 1 st Year 1 st Semester	NA	NA	NA	NA	-
6	BCom. 1 st year 2 nd Semester	3	3	100%	NA	-
7	BCom. 2 nd Year 3 rd Semester	NA	NA	NA	NA	-
8	BCom. 2 nd Year 4 th Semester	3	3	100%	NA	-

11. Feedback Mechanism (Report of Respective Committee is attached as proof) (Annexure No. 16)

- | | |
|--------------------------|---|
| 1. Collected | Yes |
| 2. Analysis of Feedbacks | Yes |
| 3. Corrective Measures | Action Taken to remove obstacles mentioned by Students through feedback |

B. Faculty Development Programmes/ Organized/Attended (List) (Annexure No. 17)

C. Duties of Working Branch/Staff updated: Yes (Duty list of session 2023-24 is attached herewith) (Annexure No. 18)

IQAC 
In charge 04.07.24


PRINCIPAL 04/7/24
GOVT. P.G. COLLEGE
CHARKHI DADRI

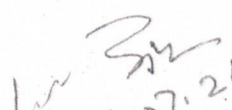
Govt. P.G. College, Charbhi Dadri

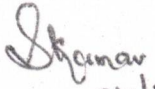
Academic and Administrative Audit Report

Session: 2023-2024

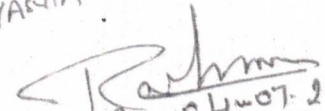
All the entries made in the forms ~~were~~ ^{are} physically verified. The college has an appreciable infrastructure. Class rooms are well managed, including the lab and library. College is organizing the routine activities that are evident from the enclosures provided. Some of the suggestions are provided herewith to improve the academic environment of the college:

- College should initiate towards NABC accreditation and related recognitions.
- Permanent faculty members need to be appointed.
- Introduction of Science-related programs is suggested.
- A research environment should be created in the college where community-related research might be initiated.
- Plan should be made towards the admission of more female students.
- Research journals should be introduced to enhance the aptitude of students & teachers.


04.07.24
(DR. TARUN SINGH)


04/07/24
Prof. Samir Kumar
(Convener)


04/7/24
(Dr. Pawan Kumar)
Principal
Govt. P.G. College
Ch. Dadri


04.07.24
IQAC (RACHNA DEVI)
In-charge
G.P.G.C, Charbhi DADRI